

The goals of this document are to encourage communication between employees and managers; to improve employee retention; to improve customer satisfaction through employee satisfaction; and to reinforce the company's view on performance feedback as an ongoing, positive, future-focused system.

Employee Self-Assessment

1. What were your significant accomplishments and contributions this year?
2. Where there disappointments you had within the last 12 months?
3. What activities did you initiate or actively participate in to demonstrate our Core Values this year?
4. In what areas have you improved?
5. Where would you like to see yourself grow in the next 12 months (e.g., skills, career, personal)?
6. How can I help you succeed in reaching your goals?