

DCA Curtis H. Allen
Trade, Technical or Vocational School Scholarship
Scholarship Guidelines

I. Scholarship Program

The Distribution Contractors Association (DCA) will provide a selected scholarship recipient with tuition funds for the 2012-13 academic year. A total of \$2,500 annually will be awarded to eligible dependents of Association Members or their employees. Students who are planning to attend a **trade, technical or vocational school** are encouraged to apply.

Applicants will be judged on citizenship achievements, short essays and financial need. Final selection will be made by a scholarship committee. The recipient will be notified by mail of the final selection. The award must be used for the 2012-13 academic year, unless other arrangements are made.

Award checks will be sent directly to the trade or technical school financial aid offices of the recipient. The scholarship is intended for use as payment of tuition and/or academic fees. Any balance may be credited to a second term tuition and/or academic fees or for expenses associated with the academic year.

II. Eligibility

Each applicant **must** be either the dependent of an employee, or an employee of, a DCA-member company, and should be enrolled as a full-time student in an accredited trade, technical or vocational school for the 2012-13 academic year. In order to be considered for the upcoming academic year, applicants must submit their paperwork to the DCA Office by the **January 4, 2012** deadline. Selected criteria for the Curtis H. Allen Scholarship include activities, community service, financial need and short essays.

III. How to Apply

- Applications will be sent to the DCA Member Company Representative, and can also be obtained from the DCA office by calling (972) 680-0261, or printed from the DCA website at www.dcaweb.org.
- Applications that are received late or are incomplete will not be considered.
- Applications must include a high school transcript or GED (for trade, technical or vocational school bound high school seniors). The transcript will be used for verification purposes only.
- An Application must also include an official or unofficial trade, technical or vocational school transcript (for those who have completed one or more years of trade or technical school).
- Complete the Personal Details page.
- Complete the Financial Need page.
- Remember, the student's application and supporting documents must be received by the DCA office no later than **January 4, 2012**.
- If you have questions, please contact:

Distribution Contractors Association
101 W Renner Road, Suite 460
Richardson, TX 75082
972-680-0261
Fax: 972-680-0461
E-mail: info@dcaweb.org



DCA Curtis H. Allen
Trade, Technical or Vocational School Scholarship Application
Application and Supporting Documentation deadline - January 4, 2012

PERSONAL DATA & ACADEMIC BACKGROUND

Last Name: _____ First Name: _____ Middle Initial: _____

Address: _____ City: _____ State: _____ Zip: _____

Telephone: () _____ E-Mail: _____ Date of Birth ____/____/____

High School or Equivalent: High School GED Other _____

(High School Senior should include transcript) _____ Graduation Year: _____

Address: _____ City: _____ State: _____ Zip: _____

Trade, Technical or Vocational School: _____

(List the trade, technical or vocational school you currently attend or plan to attend. If currently enrolled, include an official or unofficial transcript.)

Address: _____ City: _____ State: _____ Zip: _____

Proposed Area of Study: _____

In the Fall of 2012, I will enter a trade or technical school: First Year Second Year

DCA Member (Company Affiliation): _____ Company Phone: () _____

Employee & Job Title: _____ Relationship to Employee: _____

Outside Interests

ACTIVITIES and HONORS: (For the past two years only. If necessary, use a separate sheet.)

List school-related extracurricular activities in which you have participated: _____

List non-school related activities or hobbies in which you have participated or currently participate: _____

List interest, hobbies and other outside activities that you enjoy: _____

EMPLOYMENT RECORD: (Begin with most recent job.)

| Dates of Employment | Employer | Type of Work |
|---------------------|----------|--------------|
| | | |
| | | |
| | | |

I certify that this application and all supporting documents are complete and accurate to the best of my knowledge. I consent to verification of this information as needed, including dependency, through company records.

Signature

Date



DCA Curtis H. Allen
Trade, Technical or Vocational School Scholarship Application

FINANCIAL NEEDS WORKSHEET for 2012-13

Estimated Expenses: _____ Estimated Contributions: _____
General Expenses (tuition, fees, books): \$ _____ Personal funds (savings, job): \$ _____
Related expenses
(room, board, transportation, etc.): \$ _____ Anticipated job income (i.e. work study): \$ _____
Other Expenses: \$ _____ Parental support: \$ _____
If Other, please explain: _____ Scholarships & Grants (please list below): \$ _____
_____ Other: \$ _____

Total Expenses: \$ _____
Minus (-) Total Contributions: \$ _____
= Anticipated Financial Need for
2012-13 school year: \$ _____

Choose ONE answer only:

- I am considered financially dependent (my parents claim me on their income tax return).
- I am considered financially independent for income tax purposes.
- I file my income tax jointly with my spouse.

Please answer the following:

Do you claim any dependents on your income tax? Yes No
If yes, please list their ages: _____
Do you receive help supporting them? Yes No
Are you a single parent with custody of your children? Yes No
Did you apply for FAFSA (Free Application for Federal Student Aid)? Yes No
If no, will you be doing so? Yes No

Have you been awarded Scholarships or Grants for the 2012-13 academic year? If so, please list below, including amounts: _____

Add any statement you feel relevant to your Application (including any unusual financial circumstances): _____

Send application and supporting documents by January 4, 2012 to:
DCA Curtis H. Allen
Trade, Technical or Vocational School Scholarship Committee
101 W Renner Road, Suite 460
Richardson, TX 75082